

# EQUAL Project Data on Employer Engagement

Meeting date: 17/1/06

(NB: Answers to questions in one box) ✓ = yes or \* = no

Date of initial contact: 17/1/06 Previous visits?  Dates: .....

I confirm that to my best ability that all the information contained & mentioned in this presentation has been given	Co-ordinator: 
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I confirm that the Co-ordinator has presented me with the information about BCP and the services it can offer me	Placement Officer: 
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## Project information

Name: Working Links  
 Address: 27-29 North St, B.H. Post Code: BV1 1EB  
 Telephone: 774010 Fax: .....  
 Email: .....  
 Website: www.workinglinks.co.uk  
 Registered Office: ..... Address if different: ..... Post Code: .....

Principal decision maker: Name: Adam Bau  
 Tel: ..... Mob: 07966 801190  
 Placement Officer: Name: Richard Drey Ext: .....  
*(Team of 7 - (2 talking to business direct) company is looking to do "First" Agenda)*

## 2. About your project

Is your organisation a social enterprise? ... public/private sector *is looking to do*  
 How long have you been in business? ... 5 ... years *and employer*  
 What category(s) best describe your organisation? (Please tick one or more boxes) *"First" Agenda*  
*in get clients into courses -*

- |  |                                     |                                       |                                     |
|--|-------------------------------------|---------------------------------------|-------------------------------------|
| Training in Construction                 | <input type="checkbox"/>            | Training in Administration            | <input type="checkbox"/>            |
| Training in Catering                     | <input type="checkbox"/>            | Training in Motor vehicles            | <input type="checkbox"/>            |
| Training in Holistic Therapies           | <input type="checkbox"/>            | Training in Parenting                 | <input type="checkbox"/>            |
| Training in Radio                        | <input type="checkbox"/>            | Vocational Skills                     | <input checked="" type="checkbox"/> |
| Skills for Life Training                 | <input checked="" type="checkbox"/> | ICT Training                          | <input type="checkbox"/>            |
| Mentoring Support                        | <input checked="" type="checkbox"/> | Work Placements                       | <input checked="" type="checkbox"/> |
| ESOL                                     | <input checked="" type="checkbox"/> | Working with Offenders                | <input checked="" type="checkbox"/> |
| Working with adults with social deficits | <input checked="" type="checkbox"/> | Working with ex-substance misusers    | <input checked="" type="checkbox"/> |
| Working with the Homeless                | <input checked="" type="checkbox"/> | Working with BMEs                     | <input checked="" type="checkbox"/> |
| Working with Asylum Seekers              | <input checked="" type="checkbox"/> | Working with people with disabilities | <input checked="" type="checkbox"/> |

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- Working with people with mental health issues  Working with Over 50s
- Working with ESOL  Working with LGBT
- Working with Youth Offenders  Working with people from deprived areas
- Working with NEETS  *ACTION TEAM 16+ yr.*

### 3. Organisation Details

- Does your organisation have a written Health and Safety Policy?
- Does your organisation hold the following Public Liability  Employers Liability
- Do you belong to a business association?  If yes, please specify.....
- Are you involved with any accrediting organisation?
  - UK Accreditation Service  [www.ukas.com](http://www.ukas.com)
  - International Standards Organisation (ISO)  [www.iso.ch/iso/en/ISOOnline.frontpage](http://www.iso.ch/iso/en/ISOOnline.frontpage)
  - Investors In People (IIP)  [www.iipuk.co.uk](http://www.iipuk.co.uk)
  - Other, please specify  .....

### 4. Employee / staff details

- How many employees are there? 1 - 15  16 - 100  101 - 249  250+
- Number of staff (not including trainees): Male  Female  *fairly even.*
- Number of working directors/partners: Male  Female
- Ethnicity
 

White	<input checked="" type="checkbox"/> Asian	<input checked="" type="checkbox"/> Black	<input checked="" type="checkbox"/> Chinese	Mixed Parentage	<input checked="" type="checkbox"/> Other
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How many Non-UK EU Nationals? Male  Female

Do you know if any of your staff consider themselves to have a disability? *Yes*

If so, how many? .....

Do you make any reasonable re-adjustments in your workplace for any of your employees? *Yes*

Of these, who would you consider for training?

Names	What kind of training?	Names	What kind of training?

### 5. Current Beneficiary Situation

How many beneficiaries  How many beneficiaries in placements

How many placements  *Diff to be accurate b/c of current DB*

## 6. Employer Relationship Management

Do you currently use a database to record your interaction with businesses?

*"Adept" - CogniSoft  
CNA v. effective  
with info sharing  
across 4 contracts*

If not, how do you currently record this interaction?

Would you be interested in training on databases?

Would you be interested in training on employer relationship managements?

Do you currently engage your employers in any kind of network/forum?  *20 empl. ts x 4/annum*

Would you be interested in sharing best practice examples with other EQUAL projects?

Would you be interested in sharing work placement opportunities with other EQUAL projects?

If not, what areas do you see as possible barriers to preventing you?

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.....

.....

Can these barriers be solved by additional training of yourself or staff?

## 7. What do you know about BCP? Action by Co-ordinator

CommunityMark

Cares

ProHelp

Employer obligations: Health & Safety

Info Pack presented

Info presented

Info Presented

## Further Action by Co-ord

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.....

.....

*\* Richard has businesses approaching Working Links to see if they can help + CommunityMark.*

*\* Done IAs of work + BAOFH.*

*\* Action - Get Working Links signed up + Membership + get Charlie to call re. Cares.  
(Done)*