

EQUAL Project Data on Employer Engagement

Meeting date: 22/2/06 Started in July '05

(NB: Answers to questions in one box) ✓ = yes or ✗ = no

I confirm that to my best ability that all the information contained & mentioned in this presentation has been given	Co-ordinator:
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I confirm that the Co-ordinator has presented me with the information about BCP and the services it can offer me	Placement Officer: Project Manager
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1. Project information

Name: Whitehawk Inn Gateway Learning Centre
 Address: Whitehawk Way, Brighton Post Code: BN1 5NS
 Telephone: 682222 Fax: 647172
 Email: Chester@clarion.org.uk
 Website: www.whitehawkinn.org.uk
 Registered Office: _____ Address if different: _____

Principal decision maker: Name: Frances Duncau - fduncau@clarion.org.uk Post Code: _____
 Tel: _____ Mob: _____ 'Main email contact'

Placement Officer: Name: Rachel Hester Ext: 647177
 Do you have a Team? Yes (Initial contact for everything Service) If so what size? 2 (Employment Advice (IA))

Notes: entry level opportunities for people re-entring employment work + clients + agencies

2. About your project

Is your organisation a social enterprise? Adult Education
 How long have you been in business? _____ years Run 30/35 Training courses per term.
 What category(s) best describe your organisation? (Please tick one or more boxes)

- | | | |
|---|---|--|
| <input type="checkbox"/> Training in Construction | <input type="checkbox"/> Training in Administration (EQUAL FUNDED) | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Training in Catering | <input type="checkbox"/> Training in Motor vehicles | <input type="checkbox"/> |
| <input type="checkbox"/> Training in Holistic Therapies | <input type="checkbox"/> Training in Parenting - EQUAL FUNDED | <input type="checkbox"/> Kate Collier Wood |
| <input type="checkbox"/> Training in Radio | <input type="checkbox"/> Vocational Skills - CCBH - Head massage, manicure, customer care | <input checked="" type="checkbox"/> but not as funding didn't come thru' in time |
| <input type="checkbox"/> Skills for Life Training | <input checked="" type="checkbox"/> ICT Training | <input checked="" type="checkbox"/> nothing this year. |
| <input type="checkbox"/> Mentoring Support - Practical Support to learners. | <input checked="" type="checkbox"/> Work Placements | <input type="checkbox"/> |
| <input type="checkbox"/> ESOL | <input checked="" type="checkbox"/> Working with Offenders | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Working with adults with social deficits | <input type="checkbox"/> Working with ex-substance misusers | <input checked="" type="checkbox"/> |

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Budget - Transport, course fees, exam fees & beneficiaries that wish to take part in non EQUAL funded courses.

- Working with the Homeless Working with BMEs
- Working with Asylum Seekers Working with people with disabilities
- Working with people with mental health issues Working with Over 50s
- Working with ESOL Working with LGBT
- Working with Youth Offenders Working with people from deprived areas
- Working with NEETS

Notes: *Don't directly engage with employers*
Criteria - Evidence a barrier to learning

3. Organisation Details

Do you belong to a business association? No If yes, please specify.....
 Are you involved with any accrediting organisation?
 UK Accreditation Service www.ukas.com
 International Standards Organisation (ISO) www.iso.ch/iso/en/ISOOnline.frontpage
 Investors In People (IIP) www.iipuk.co.uk
 Other, please specify

4. Employee / staff details

How many employees are there? 1 – 15 16 – 100 101 – 249 250+
 Number of staff (not including trainees): Male Female
 Number of working directors/partners: Male Female
 Ethnicity

White	<input checked="" type="checkbox"/> Asian	Black	Chinese	Mixed Parentage	<input checked="" type="checkbox"/> Other
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How many Non-UK EU Nationals? Male Female

Do you know if any of your staff consider themselves to have a disability? *Yes*

If so, how many? *1*

Do you make any reasonable re-adjustments in your workplace for any of your employees? *Yes*

5. Current Beneficiary Situation

How many beneficiaries *Target 250* How many beneficiaries in placements

How many placements *not a target*

Notes:

6. Employer Relationship Management

Do you currently use a database to record your interaction with businesses? FileMaker

If not, how do you currently record this interaction? (MacWorld)

Would you be interested in training on databases? No

Would you be interested in training on employer relationship managements? No

Do you currently engage your employers in any kind of network/forum? No

Would you be interested in sharing best practice examples with other EQUAL projects? - wary of Rachel's

Would you be interested in sharing work placement opportunities with other EQUAL projects? involvement

If not, what areas do you see as possible barriers to preventing you? No in Group

Can these barriers be solved by additional training of yourself or staff?

7. What do you know about BCP? Action by Co-ordinator

CommunityMark

Info Pack presented

.....

Cares

Info presented

.....

ProHelp

Info Presented

.....

BCP Membership

Info Presented

.....

Further Action by Co-ord

Notes/Action:

Have childcare support

Not remit to find placements - sign posts to diff agencies for employment or training

GrA Barry from Jobcentre Plus who is sitting here

Tutors come from Vondean, CCBH, Friends Centre Gateway gives the space.

links also to Manpower, Tommorrow's People, Working Sussex Careers (Guidance) Links