

EQUAL Project Data on Employer Engagement

Meeting date: 17/11/07

(NB: Answers to questions in one box) ✓ = yes or ✗ = no

I confirm that to my best ability that all the information contained & mentioned in this presentation has been given	Co-ordinator: <i>[Signature]</i>
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I confirm that the Co-ordinator has presented me with the information about BCP and the services it can offer me	Placement Officer: <i>J Foster</i>
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1. Project information

Name: Scope Employment Service
 Address: Linh Place, off Upper Hellingdean Road, Brighton Post Code: BN1 7GA
 Telephone: 01293 542803 Fax: _____
 Email: jan.foster@scope.org.uk
 Website: www.scope.org.uk
 Registered Office: London Address if different: Market Road Post Code: N7 9PW

Principal decision maker: Name: Jan Foster
 Tel: _____ Mob: 07764 793077
 Placement Officer: Name: Jan Foster Ext: _____
 Do you have a Team? Yes If so what size? 3

Notes: + Risk of losing jobs (IBPA)
workstep + Job broking - JCP contracts
(DEAS)
Can be an TSA but have a disability Voluntary Service

2. About your project

Is your organisation a social enterprise? No - Registered Charity
 How long have you been in business? 66 years Scope - Emp. Service 15 years
 What category(s) best describe your organisation? (Please tick one or more boxes)

- | | | | |
|--|-------------------------------------|------------------------------------|-------------------------------------|
| Training in Construction | <input type="checkbox"/> | Training in Administration | <input type="checkbox"/> |
| Training in Catering | <input type="checkbox"/> | Training in Motor vehicles | <input type="checkbox"/> |
| Training in Holistic Therapies | <input type="checkbox"/> | Training in Parenting | <input type="checkbox"/> |
| Training in Radio | <input type="checkbox"/> | Vocational Skills | <input checked="" type="checkbox"/> |
| Skills for Life Training | <input checked="" type="checkbox"/> | ICT Training | <input checked="" type="checkbox"/> |
| Mentoring Support | <input type="checkbox"/> | Work Placements | <input checked="" type="checkbox"/> |
| ESOL | <input type="checkbox"/> | Working with Offenders | <input type="checkbox"/> |
| Working with adults with social deficits | <input type="checkbox"/> | Working with ex-substance misusers | <input type="checkbox"/> |

- Working with the Homeless Working with BMEs
- Working with Asylum Seekers Working with people with disabilities
- Working with people with mental health issues Working with Over 50s
- Working with ESOL Working with LGBT
- Working with Youth Offenders Working with people from deprived areas
- Working with NEETS

Notes: *All 1-2-1 Sessions with occasional Groups.*

3. Organisation Details

Do you belong to a business association? If yes, please specify *Chamber of Commerce? Dis. Equals Business*

Are you involved with any accrediting organisation?

- UK Accreditation Service www.ukas.com
- International Standards Organisation (ISO) www.iso.ch/iso/en/ISOOnline.frontpage
- Investors In People (IIP) www.iipuk.co.uk
- Other, please specify

4. Employee / staff details

How many employees are there? 1 - 15 16 - 100 101 - 249 250+

Number of staff (not including trainees): Male Female

Number of working directors/partners: Male Female

Ethnicity	White	<input checked="" type="checkbox"/> Asian	Black	Chinese	Mixed Parentage	<input checked="" type="checkbox"/> Other
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How many Non-UK EU Nationals? Male Female

Do you know if any of your staff consider themselves to have a disability? *Yes*

If so, how many? *2*

Do you make any reasonable re-adjustments in your workplace for any of your employees? *Yes*

5. Current Beneficiary Situation

How many beneficiaries How many beneficiaries in placements

How many placements *25/30 Diff Orgs (businesses).*

Notes: *Workstep - 53 clients - 2 years is average length of stay.*
Job Brokerage - 200 clients - work ready
U-fund employers for client specific

6. Employer Relationship Management

Do you currently use a database to record your interaction with businesses?

If not, how do you currently record this interaction?

Would you be interested in training on databases?

Would you be interested in training on employer relationship managements?

Do you currently engage your employers in any kind of network/forum? *At a Natural Level.*

Would you be interested in sharing best practice examples with other EQUAL projects?

Would you be interested in sharing work placement opportunities with other EQUAL projects?

If not, what areas do you see as possible barriers to preventing you?

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Can these barriers be solved by additional training of yourself or staff?

7. What do you know about BCP? Action by Co-ordinator

	Action by Co-ordinator	Further Action by Co-ord
CommunityMark	<input checked="" type="checkbox"/> Info Pack presented	<input type="checkbox"/>
Cares	<input checked="" type="checkbox"/> Info presented	<input type="checkbox"/>
ProHelp	<input checked="" type="checkbox"/> Info Presented	<input type="checkbox"/>
BCP Membership	<input checked="" type="checkbox"/> Info Presented	<input type="checkbox"/>

Notes/Action:
Action Send directory

Action Send Match Funding Info

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