

EQUAL Project Data on Employer Engagement

Meeting date: 20/10/06

(NB: Answers to questions in one box) ✓ = yes or ✗ = no

I confirm that to my best ability that all the information contained & mentioned in this presentation has been given	Co-ordinator:
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I confirm that the Co-ordinator has presented me with the information about BCP and the services it can offer me	Placement Officer:
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1. Project information

Name: Brighton Housing Trust
 Address: 144 Landa Road, Brighton Post Code: BN1 4PH
 Telephone: 01273 645400/459 Fax: _____
 Email: nikki.homewood@bht.org.uk
 Website: _____
 Registered Office: _____ Address if different: _____ Post Code: _____
 Principal decision maker: Name: Nikki Homewood
 Tel: _____ Mob: 07919 484616
 Placement Officer: Name Aara Raz + Jocelyn Dodgson (catering)
 Do you have a Team? Yes If so what size? 3

Notes: Provide Housing Advice to anyone. Catering training for previously homeless people + help + placements
Learning Units (structured) 3 modules
Aara Raz

2. About your project

Is your organisation a social enterprise? No
 How long have you been in business? 30 years
 What category(s) best describe your organisation? (Please tick one or more boxes)

- | | | |
|---|---|-------------------------------------|
| <input type="checkbox"/> Training in Construction | <input type="checkbox"/> Training in Administration | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Training in Catering <u>work + Care loops</u> | <input checked="" type="checkbox"/> Training in Motor vehicles | <input type="checkbox"/> |
| <input type="checkbox"/> Training in Holistic Therapies | <input type="checkbox"/> Training in Parenting | <input type="checkbox"/> |
| <input type="checkbox"/> Training in Radio | <input type="checkbox"/> Vocational Skills <u>at City College</u> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> Skills for Life Training | <input type="checkbox"/> ICT Training <u>if want it</u> | <input type="checkbox"/> |
| <input type="checkbox"/> Mentoring Support | <input type="checkbox"/> Work Placements | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> ESOL | <input type="checkbox"/> Working with Offenders | <input type="checkbox"/> |
| <input type="checkbox"/> Working with adults with social deficits | <input type="checkbox"/> Working with ex-substance misusers | <input type="checkbox"/> |



- Working with the Homeless Working with BMEs
- Working with Asylum Seekers Working with people with disabilities
- Working with people with mental health issues Working with Over 50s
- Working with ESOL Working with LGBT
- Working with Youth Offenders Working with people from deprived areas
- Working with NEETS

Notes: Placements will be internal within BHT Trust
+ they looking for external placements.

3. Organisation Details

Do you belong to a business association? No If yes, please specify.....
 Are you involved with any accrediting organisation?
 UK Accreditation Service www.ukas.com
 International Standards Organisation (ISO) www.iso.ch/iso/en/ISOOnline.frontpage
 Investors In People (IIP) www.iipuk.co.uk
 Other, please specify

4. Employee / staff details

How many employees are there? 1 - 15 16 - 100 101 - 249 250+
 Number of staff (not including trainees): Male Female
 Number of working directors/partners: Male Female
 Ethnicity

White	<input checked="" type="checkbox"/> Asian	<input checked="" type="checkbox"/> Black	<input checked="" type="checkbox"/> Chinese	Mixed Parentage	<input checked="" type="checkbox"/> Other
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How many Non-UK EU Nationals? Male Female

Do you know if any of your staff consider themselves to have a disability? Yes
 If so, how many? 10

Do you make any reasonable re-adjustments in your workplace for any of your employees? Yes.....

5. Current Beneficiary Situation

Catering
 How many beneficiaries How many beneficiaries in placements
Learning hub 20/25
 How many placements Internal + just starting

Notes:

6. Employer Relationship Management

- Do you currently use a database to record your interaction with businesses?
- If not, how do you currently record this interaction?
- Would you be interested in training on databases?
- Would you be interested in training on employer relationship managements?
- Do you currently engage your employers in any kind of network/forum? *N/A*
- Would you be interested in sharing best practice examples with other EQUAL projects?
- Would you be interested in sharing work placement opportunities with other EQUAL projects?
- If not, what areas do you see as possible barriers to preventing you?
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- Can these barriers be solved by additional training of yourself or staff?

7. What do you know about BCP?		Action by Co-ordinator	Further Action by Co-ord
CommunityMark	<input checked="" type="checkbox"/>	Info Pack presented	<input type="checkbox"/>
Cares	<input checked="" type="checkbox"/>	Info presented	<input type="checkbox"/>
ProHelp	<input checked="" type="checkbox"/>	Info Presented	<input type="checkbox"/>
BCP Membership	<input checked="" type="checkbox"/>	Info Presented	<input type="checkbox"/>

Notes/Action: *Service User consultancy - involves placements across Trust*

Internal training (10 people) to move into external placements.

** G.A. Rooms available*

Action

Send 2nd Nov OEEG info. + up & coming dates.

~~*Send a copy of*~~

- EE Conf Recruitment Invite*
- Send all Previous Placements.*